



Chair of Finance and Personnel Committee

Background

Ecas is seeking to recruit a new chair for its Finance and Personnel Committee (F&PC). This role is a unique opportunity to contribute your financial expertise to a charity that has been supporting adults with physical disabilities for over 100 years.

Ecas is an Edinburgh-based charity and works to improve the quality of life of physically disabled people across Edinburgh and Lothian: promoting equality, choice and participation through our activities, befriending service, and grants fund.

As the charity is largely self-financed from income from its own investment portfolio (worth circa £5m), it provides Ecas the freedom to deliver its services in a way that works best for our service users. Latest impact stats [here](#).

Role

The purpose of the F&PC is to advise the Board on the investment of Ecas' assets and oversee implementation of the Board's strategic policies relating to finance, personnel and health & safety. The focus of the F&PC and Board is to continue the policy of maximising benefit to disabled people whilst keeping expenditure under control.

As Chair of the committee, you will play a key role in overseeing the charity's finances, including the management accounts, annual audit, budget, and investments. You will be responsible for reviewing the draft F&PC meeting papers prepared by the Chief Executive. The Chair of the F&PC will also be a Director (trustee) appointed by the Board.

This is a voluntary role that requires attendance at three F&PC meetings and three Board meetings a year. Occasional ad hoc meetings may be required. In-person attendance preferred for F&PC meetings.

Person Specification

Ecas is looking for someone who:

- Has experience in finance, accounting, auditing procedures, and investments.
- Has good communication skills and an ability to think strategically.
- Is passionate about using their expertise to support people with physical disabilities across Edinburgh and Lothian.
- Is committed to Ecas' mission statement.

We value diversity, promote equality and encourage applications from people of all backgrounds.



Application Notes

If you would like to apply, please complete the Application form, Equal Opportunities form (optional) along with your CV and email Ally Irvine, Chief Executive, ally@ecas.scot. Applicants are required to complete the Protection of Vulnerable Groups (PVG) process as part of their application.

The closing date is 9 am, Monday 26th October. If you would like to discuss this opportunity before applying, please contact Ally Irvine, Chief Executive, on 07500 221 618.

Website: <https://www.ecas.scot/>

Facebook: <https://www.facebook.com/EcasScot/>

YouTube: <https://www.youtube.com/@ecasscot1990>

Instagram: <https://www.instagram.com/ecasscot/>

BlueSky: <https://bsky.app/profile/ecasscot.bsky.social>

LinkedIn: <https://www.linkedin.com/company/ecas-scot>

Registered Charity No. SC014929

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