

Tutor/Group Leader for Crafts Based Activities

Hours: Part-Time - 2.5 hours per week. Fridays, 10.15am to 12.45pm

Salary: £22.25 per hour

Permanent

Closing Date: 6pm, Wednesday 5th April 2023

About us

Ecas is an Edinburgh based charity and was established over a hundred years ago. The charity works to improve the quality of life of physically disabled people in the Edinburgh and Lothians area: promoting equality, choice and participation through our activities, befriending service and grants. Provision of activities for physically disabled adults is one of Ecas' core aims. Groups are likely to be of mixed ability and to have varied physical disabilities.

Role overview

Ecas runs two crafts activities each week and is seeking a Group Leader/Tutor for the Friday morning craft group. The role involves the smooth running of the craft group using the most appropriate objectives, methods and materials on a case-by-case basis with the aim of encouraging group members to take part in the activities and to become more independent in their outlook. Although some service users may choose to do painting, emphasis is on crafts based activities.

Experience required

The post will interest anyone who has qualifications (or a willingness to work towards a qualification), skills and/or experience in crafts activities such as felting, printing, crochet, handicrafts and jewellery making. Group Leaders are encouraged to develop new projects based on their own skills set and adapt to individual needs as required. The successful candidate must be willing to undertake further and ongoing training as part of their professional development and as deemed appropriate to the role of Group Leader.

Experience of teaching is desirable but not essential if Group Leaders can demonstrate an understanding of what to take into account supporting service users of varying needs and abilities; ability to plan a course tailored to meet individual needs; a knowledge of a range of teaching methods and use of materials; an understanding of the required aims and a willingness to work in a person centred way. Please see the Group Leader Job Description for further information.

Application process

To apply please send your C.V. with the names of two referees. Please also send a covering letter (preferably 1 side, but maximum 2 sides, of A4 with minimum 11 font) clarifying how you meet the required skills and experience, and saying why you consider yourself suitable for the post. Referees will not be contacted until an offer has been made and accepted.

Completing the Equal Opportunities Monitoring Form is entirely voluntary and will be used for analysis purposes only. The information supplied will be kept confidential and will not be forwarded to the recruitment panel.

We value diversity, promote equality and encourage applications from people of all backgrounds.

The closing date is 6pm Wednesday 5th April 2023. Interviews to be held at Ecas' office in Norton Park. Interview date TBC.

Feedback can only be provided to applicants who reach the interview stage.

Applications should be sent FAO: Ally Irvine, Chief Executive.

Email: hello@ecas.scot

If you would like to discuss the opportunity, please contact Janice Todd, Administrator or Ally Irvine, Chief Executive. Tel: 0131 475 2344/07500 221 618.

Email: hello@ecas.scot

Website: <https://www.ecas.scot/>

Registered Charity No. SC014929